Community Engagement Program
Annual Report 2023-24

Name of Gambler's Help agency

Instructions

This annual reporting document is for Gambler's Help partners to capture performance against their 2023-24 approved community engagement annual plans and Key Performance Indicators.

Please follow the instructions against each section of the annual reporting document. The reporting template has been pre-populated from agency annual plans and aspects of agency mid-year reports.

Agencies are to liaise with their relevant contact at First Person Consulting should they require support with accessing or interpreting survey data from their dashboard.

Attachment of additional information to support activity outcomes upon submission of the report is also encouraged. This may include data collected outside of the centralised/community-friendly/partnership surveys such as photos, videos, and participant feedback.

Resources or communication materials developed over the 12-month period are to be referenced against the *Annual Plan* and *Media and Communications* sections of the report and shared as attachments upon submission, unless they were previously shared to the Foundation through the mid-year reports.

The annual report is due to the relevant Gambler's Help Advisor before or by **31st July 2024.**

For more information, please contact Stefanie Maciulaitis on Stefanie.maciulaitis@responsiblegambling.vic.gov.au.

Contact Details

Please note any changes to contact details and staff involvement in delivery on the annual plan in red font.

Name of organisation	
Catchment	
Staff members *Please note any changes in red of staff members involved in delivery on the community engagement annual plan. Include other Gambler's Help staff (e.g. counsellors) if relevant and the specific activities they supported (e.g. activity 2.1) if relevant.*	Name: Title: Role: Name: Title: Role: Name: Title: Role:

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Name of Manager/s	

Annual Plan

Annual Plan Summary

2023/24 Community Engagement plan summary	
Target groups and objectives	

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Annual Plan

Please report on performance from the 12-month period against each activity of your annual plan as per instructions in the left column. Some fields have been pre-populated from your mid-year report - any updates/amendments to information in these fields are to be made in red font.

Target Group:

Objective 1:

Activity 1.1	Deliver the VRGF Be Ahead of the Game (schools) Program to local schools and other educational providers across the catchment
Key partners - *note any changes in red font*	Local schools
Settings - *note any changes in red font*	Face-to-face in schools or online
Timeframe - *note any changes in red font*	June 2024
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** (X) schools, (X) sessions delivered **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in red font - max 200 words.* *Evidence of achieved outcomes may include feedback from teachers and students from surveys via Survey Methods.*	**Planned:** Increased awareness of the risks and harms for participants in schools and other educational settings across the (X) catchment/s **Results:**
Measure - *note any changes in red font*	Specific SEP survey via Survey methods
Data management - *note any changes in red font*	Data will be entered into GH Connect
Engagement strategy – *note any changes in red font to the strategies used over the year to reach planned outputs e.g., strategies to engage schools – max 100 words*	

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Other comments	

Activity 1.2	Deliver the VRGF Be Ahead of the Game (schools) Program parent program education sessions
Key partners - *note any changes in* red *font*	Local schools, TAFE's
Settings - *note any changes in* red *font*	Face-to-face in schools or online
Timeframe - *note any changes in* red *font*	June 2024
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in* red *font – max 200 words.*	**Planned:** (X) sessions delivered **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in* red *font - max 200 words.* *Evidence of achieved outcomes may include feedback from parents from surveys via Survey Methods.*	**Planned:** Increased parents' awareness of the risks and harms associated with gambling and gaming across the (X) catchment/s. **Results:**
Measure - *note any changes in* red *font*	Specific SEP survey via Survey methods
Data management - *note any changes in* red *font*	Data will be entered into GH Connect
Engagement strategy – *describe the strategies used to reach your planned outputs e.g., strategies to engage parents – max 100 words*	
Other comments - *note any changes in* red *font*	

Activity 1.3	Participate in relevant Be Ahead of the Game (schools) Program resource development and youth community of practice to further support the development of VRGF resources and programs.

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Key partners - *note any changes in red font*	VRGF, Gambler's Help partners
Settings - *note any changes in red font*	Face to face, online
Timeframe - *note any changes in red font*	June 2024
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*

Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:**
	Ongoing involvement in:
	    - *Be Ahead of the Game* resource and evaluation development
	    - Youth Community of Practice
	Results:

Other comments	*[optional]*

Activity 1.4	VRGF Be Ahead of the Game (schools) Program stakeholder engagement and promotion
Key partners - *note any changes in red font*	
Settings - *note any changes in red font*	
Timeframe - *note any changes in red font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence*	**Planned:**

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to support the achieved outcomes - max 100 words.	**Results:**
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	

Activity 1.5	
Background and rationale for activity - max. 100 words - *note any changes in red font*	
Summary of activity - max. 100 words - *note any changes in red font*	
Key partners - *note any changes in red font*	
Settings - *note any changes in red font*	
Timeframe - *note any changes in red font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence*	**Planned:**

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to support the achieved outcomes – note updates in red *font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Results:**
Measure - *note any changes in* red *font*	
Data management - *note any changes in* red *font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments - *note any changes in* red *font*	

Activity 1.6	
Background and rationale for activity - max. 100 words - *note any changes in* red *font*	
Summary of activity - max. 100 words - *note any changes in* red *font*	.
Key partners - *note any changes in* red *font*	
Settings - *note any changes in* red *font*	
Timeframe - *note any changes in* red *font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued

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	*(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in red font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in red font*	
Data management - *note any changes in red font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	

Target Group:

Objective 2:

Activity 2.1	
Background and rationale for activity - **max. 100 words** - *note any changes in red font*	
Summary of activity - max. 100 words - *note any changes in red font*	

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Key partners - *note any changes in red font*	
Settings - *note any changes in red font*	
Timeframe - *note any changes in red font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in red font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in red font*	
Data management - *note any changes in red font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments - *note any changes in red font*	

Activity 2.2	
Background and rationale for activity - max. 100	

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words - *note any changes in red font*	
Summary of activity - max. 100 words - *note any changes in red font*	
Key partners - *note any changes in red font*	
Settings - *note any changes in red font*	
Timeframe - *note any changes in red font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in red font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in red font*	
Data management - *note any changes in red font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	

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Other comments - *note any changes in red font*	

Activity 2.3	.
Background and rationale for activity - max. 100 words - *note any changes in red font*	
Summary of activity - max. 100 words - *note any changes in red font*	
Key partners - *note any changes in red font*	
Settings - *note any changes in red font*	
Timeframe - *note any changes in red font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in red font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**

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Measure - *note any changes in* red *font*	
Data management - *note any changes in* red *font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	

Target Group:

Objective 3:

Activity 3.1	
Background and rationale for activity - max. 100 words - *note any changes in* red *font*	
Summary of activity - max. 100 words - *note any changes in* red *font*	
Key partners - *note any changes in* red *font*	
Settings - *note any changes in* red *font*	
Timeframe - *note any changes in* red *font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*

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Outputs - *list outputs achieved in relation to planned outputs – note updates in* red *font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in* red *font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in* red *font*	
Data management - *note any changes in* red *font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	

Activity 3.2	
Background and rationale for activity - max. 100 words - *note any changes in* red *font*	
Summary of activity - max. 100 words - *note any changes in* red *font*	
Key partners - *note any changes in* red *font*	

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Settings - *note any changes in* red *font*	
Timeframe - *note any changes in* red *font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in* red *font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in* red *font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in* red *font*	
Data management - *note any changes in* red *font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	

Activity 3.3	
Background and rationale for activity - max. 100 words - *note any changes in* red *font*	

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Summary of activity - max. 100 words - *note any changes in red font*	
Key partners - *note any changes in red font*	
Settings - *note any changes in red font*	
Timeframe - *note any changes in red font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in red font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in red font*	
Data management - *note any changes in red font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	[

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Target Group:

Objective 4:

Activity 4.1	
Background and rationale for activity - max. 100 words - *note any changes in* red *font*	
Summary of activity - max. 100 words - *note any changes in* red *font*	
Key partners - *note any changes in* red *font*	
Settings - *note any changes in* red *font*	
Timeframe - *note any changes in* red *font*	
Activity status *– please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if* ***partially completed, paused,*** *or* ***discontinued****)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in* red *font – max 200 words.*	**Planned:** **Results:**
Outcomes *- list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in* red *font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**

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Measure - *note any changes in* red *font*	
Data management - *note any changes in* red *font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	

Activity 4.2	
Background and rationale for activity - max. 100 words - *note any changes in* red *font*	
Summary of activity - max. 100 words - *note any changes in* red *font*	
Key partners - *note any changes in* red *font*	
Settings - *note any changes in* red *font*	
Timeframe - *note any changes in* red *font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in* red *font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence*	**Planned:**

to support the achieved outcomes – note updates in red font - max 200 words. *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Results:**
Measure - *note any changes in red font*	
Data management - *note any changes in red font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	

Activity 4.3	
Background and rationale for activity - max. 100 words - *note any changes in red font*	
Summary of activity - max. 100 words - *note any changes in red font*	
Key partners - *note any changes in red font*	
Settings - *note any changes in red font*	
Timeframe - *note any changes in red font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused

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	☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in red font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in red font*	
Data management - *note any changes in red font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments - *note any changes in red font*	

Activity 4.4	
Background and rationale for activity - max. 100 words - *note any changes in red font*	
Summary of activity - max. 100 words - *note any changes in red font*	
Key partners - *note any changes in red font*	

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Settings - *note any changes in* red *font*	
Timeframe - *note any changes in* red *font*	
Activity status – *please select status of activity*	☐ Completed ☐ Partially completed ☐ Paused ☐ Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in* red *font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in* red *font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in* red *font*	
Data management - *note any changes in* red *font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments - *note any changes in* red *font*	

Activity 4.5	
Background and rationale for activity - max. 100 words - *note*	

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any changes in red font	
Summary of activity - max. 100 words - *note any changes in red font*	
Key partners - *note any changes in red font*	
Settings - *note any changes in red font*	
Timeframe - *note any changes in red font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in red font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in red font*	
Data management - *note any changes in red font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	

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Other comments	

Target Group:

Objective 5:

Activity 5.1	
Background and rationale for activity - max. 100 words - *note any changes in* red *font*	
Summary of activity - max. 100 words - *note any changes in* red *font*	
Key partners - *note any changes in* red *font*	
Settings - *note any changes in* red *font*	
Timeframe - *note any changes in* red *font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in* red *font – max 200 words.*	**Planned:** **Results:**
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in* red *font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a*	**Planned:** **Results:**

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personal reflection to justify outcomes achieved from the delivery of each activity.	
Measure - *note any changes in red font*	
Data management - *note any changes in red font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	

Activity 5.2	
Background and rationale for activity - max. 100 words - *note any changes in red font*	
Summary of activity - max. 100 words - *note any changes in red font*	
Key partners - *note any changes in red font*	
Settings - *note any changes in red font*	
Timeframe - *note any changes in red font*	
Activity status – *please select status of activity*	☐Completed ☐Partially completed ☐Paused ☐Discontinued *(Please provide a brief reason here if **partially completed, paused,** or **discontinued**)*
Outputs - *list outputs achieved in relation to planned outputs – note updates in red font – max 200 words.*	**Planned:**

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	Results:
Outcomes - *list outcomes achieved in relation to planned outcomes plus evidence to support the achieved outcomes – note updates in* *red* *font - max 200 words.* *Evidence of achieved outcomes may include activity specific survey data from their dashboards, partner survey data, anecdotal feedback from activity participants, data from other sources or a personal reflection to justify outcomes achieved from the delivery of each activity.*	**Planned:** **Results:**
Measure - *note any changes in* *red* *font*	
Data management - *note any changes in* *red* *font*	
Sustainability - *describe how the results and learnings from this activity will inform future work e.g., presentation content or resources will continue to be used, new processes will be embedded into core functions – max 50 words.*	
Other comments	

Media and Communications

Please report against media and communication materials as per instructions in the right column.

The Foundation's Strategic Communications team can provide guidance on materials at their planning/drafting phase, particularly to ensure the materials are in line with the <u>Foundation's communication guidelines.</u>

Agencies are strongly encouraged to advise the Foundation of upcoming major events/launches, media activity (radio, podcasts etc) and promotion of client stories/lived experience.

Target Group/Activity relates to *As per annual plan*	**Description of media and communication materials**	**Provide a status update on media and communication materials e.g. planning, development and/or promotion of materials - note any changes in** **red** **font** *(Please share any developed materials as attachments upon submission of the annual report – unless they were submitted as part of your mid-year report)*

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Youth	Social media promotion of *Be Ahead of the Game* (schools) Program	

Key Performance Indicators (KPI's)

Please report on performance against each KPI as per instructions in the right columns.

KPI	Target	Result (1st January 2024 – 30th June 2024)	Comments (optional)
Increased awareness of risks and harms for participants including the broad community, vulnerable groups, and professionals*	70% of participants report an increase in awareness of gambling risks and harms	*[Please complete with % from 1st January 2024 – 30th June 2024. Your contact at First Person Consulting can provide this to you]*	
Increased awareness of help services	70% of participants report an increase in awareness of help services available	*[Please complete with % from 1st January 2024 – 30th June 2024. Your contact at First Person Consulting can provide this to you]*	
Increase and strengthening of catchment-based partnerships with health and community organisations and local government	Agency demonstrates an increase and strengthening of catchment-based partnerships as set out within the approved Community Engagement Program Annual Plan 2023-24	*[Please complete with either yes/no and a brief justification on your response]*	

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*Acknowledging that some professional participants have a high baseline knowledge of gambling harm, agencies can complement their above KPI responses by reporting on survey data regarding overall confidence of professionals to implement what was learnt. Agencies can complete this field with % of survey responses in relation to confidence levels as per 'Change in confidence – professionals only' slide of First Person Consulting dashboard. Overall comments - in addition to the %'s - are also welcome

[optional]

Program Reach

Please complete the program reach table below. This table breaks down the number of people reached through the community engagement activities.

List the main activities completed between 1 January 2024 – 30 June 2024 allocating them to either low, medium, or high-level reach.

*Please note the table must **exclude** reach figures from the Be Ahead of the Game (school education) program.*

	Low-level: broad scale e.g., social media posts, newsletter distribution	Medium level: one-off interaction e.g., an information session, networking meeting	High-level: repeated interaction e.g., series of training sessions, support groups	Total
Activities	*[please populate table]*			
Total people reached				

Partnerships

Please complete the partnerships table below listing all partnerships utilised in the 12-month reporting period - note any changes in red font.

Project partner organisation (name)	Type of partnership (see VicHealth partnership reference below)	Was the partnership pre-existing or a new partnership to support	Role of the project partner organisation	How important was the partnership in achieving your objectives? 1 = was not important 2 = moderately important

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		the project?		3 = very important 4 = essential / critical

Reference by VicHealth – A continuum of partnership in health promotion:
https://www.vichealth.vic.gov.au/media-and-resources/publications/the-partnerships-analysis-tool

Type	
1. Networking	Networking involves the exchange of information for mutual benefit. This requires little time and trust between partners. For example, youth services within a local government area may meet monthly to provide an update on their work and discuss issues that affect young people. VRGF example: Gambler's Help community engagement staff attend bi-monthly local government networking meetings to connect with local council staff and understand current/upcoming priorities and opportunities within local governments.
2. Cooperation or Alliance	Cooperating involves exchanging information, altering activities, and sharing resources. It requires a significant amount of time, high level of trust between partners and sharing the turf between agencies. For example, a group of secondary schools may pool some resources with a youth welfare agency to run a 'Diversity Week' as a way of combating violence and discrimination. VRGF example: Gambler's Help community engagement staff deliver gambling harm education sessions and distribute Gambler's Help resources to local family violence organisations with the aim of increasing family violence staff awareness of gambling harm and how their clients can seek help for gambling harm.
3. Coordination or Partnership	Coordinating involves exchanging information and altering activities for a common purpose. For example, the youth services may meet and plan a coordinated campaign to lobby the council for more youth-specific services. VRGF example: Gambler's Help community engagement staff partner with the local multicultural centre to plan, present and evaluate a health and wellbeing education event to community members from culturally diverse backgrounds.

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4. Collaboration	Collaborating. In addition to the other activities described, collaboration includes enhancing the capacity of the other partner for mutual benefit and a common purpose. Collaborating requires the partner to give up a part of their turf to another agency to create a better or more seamless service system. For example, a group of schools may fund a youth agency to establish a full-time position to coordinate a Diversity Week, provide professional development for teachers and train student peer mediators in conflict resolution. VRGF example: Gambler's Help community engagement staff and a local mental health service establish a referral process to refer clients to each other's services.

Reflections

What have been the top one or two achievements over the 12-month reporting period?	*[please complete table]*
What are the top one or two challenges you have experienced in the implementation of your plan?	
What, if anything, has happened that you didn't expect during the planning, delivery, or evaluation of your activities?	
Overall comments on performance over the 12-month period?	

Case Studies

Optional: in the space below, share any case studies/stories from the second half of the year that demonstrate positive outcomes achieved from delivery of activities. Include photos and/or anecdotal feedback.

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Risk Register

Optional: note any changes in red.

Risk *Describe the risk i.e., cause-risk-effect*	Target Group/Activity risk relates to *As per annual plan*	Risk rating *See risk rating table below*	Management strategy *Complete this section of the table for risks rated as Medium, High, or Extreme. Provide a brief description of how the risk's rating will be reduced.*

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Add more rows as needed

		Consequences				
Likelihood	Almost certain	Low	Medium	High	Extreme	Extreme
	Likely	Low	Medium	High	High	Extreme
	Possible	Low	Medium	Medium	High	Extreme
	Unlikely	Low	Low	Medium	Medium	High
	Low	Low	Low	Medium	Medium	Medium

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